

**Village of Arrowsmith**

**Board Meeting Minutes**

**November 2, 2023**

Present: Chad Walden, Brent Beyer, Cheryl West, Ray Wilson, Megan Lopez, Taryn Cross

Absent:

Guests:

The meeting was called to order at 7:00 P.M.

The pledge of allegiance was said by all present.

All board members present reviewed the October 2023 meeting minutes and voted to approve the minutes with one addition.

Taryn Cross made a motion to approve the minutes, Ray Wilson seconded the motion.

Ayes: Cheryl West, Ray Wilson, Brent Beyer, Taryn Cross

Nays: None

**Public Comment**

No public was present.

**SAFPD Representative District Report**

Ray Wilson provided the monthly status report for the district: there were no fire calls for the month of October in Arrowsmith or Saybrook. Saybrook had a total of 11 EMS calls, Arrowsmith had 3 EMS calls for a total of 14 EMS calls for the district.

Cornerstone training on October 2nd was called "Fires on the Farm" and consisted of how to put out tractor, dryer and combine fires.

November 6<sup>th</sup> training is for "flammable liquids by rail" from Cornerstone.

Parts of the driveway for the fire station building have been repoured from for sections at both the west and south driveway entrances.

**Property and Grounds**

Snow removal at water department office and community center: Benjamin is to do "salt" at the water department building and the community center and the township would do snow removal or plowing. This will be the same agreement as the previous year.

Community center maintenance (painting and updates): Chad informed the board that updates needed to be made to community center meeting rooms and the main hallway of the building. Chad asked the board members present if pricing should be obtained for paint and the replacing floor coverings in some areas. Chad said “we need to maintain the building” and make sure that the building looks updated and nicely maintained for rentals and community use. The board agreed to move forward with obtaining pricing.

### **Water/Garbage and Recycling**

Chad provided the monthly revenue report for October 2023 for water and garbage collections.

Chad made note to the board that January of 2024 will be the start of the final year of the 5-year contract with Republic Services. Discussions regarding a new contract will begin later in 2024.

Water tower fill pipe insulation work: Chad received a quote from Brock Industrial Services for \$2800.00 to insulate the fill line to the water tower. The work will be completed as soon as possible before freezing weather arrives. This will replace the insulation that had to be removed when the line separated from the tower this past summer and will be the final piece of those repairs.

Fall fire hydrant flushing has been completed throughout town. The water department has reduced this to an annual process to save on water waste and because it was felt that performing it twice a year did provide any additional advantage.

The backup power generators at the pump house and water office were serviced 2 weeks ago to be prepared for winter.

### **Ordinance processes and enforcement**

Ordinance violation letters have not been mailed out due to extenuating circumstances. House on Ulmer has trailer in right-a-way that is in a major state of disrepair. This property is a difficult property to address due to other issues and further discussion needs to be had with the McLean County Health Department. There are multiple compliance concerns at this property.

### **Finance**

Brent Beyer provided the board with all account balances in the CIBM and Illinois Funds accounts for the month of October 2023.

### **Streets/Alleys and Drainage**

Crosson Street repairs have been completed following the water service line work in the fall. This street section will be chip and sealed next year to maintain that repair.

Quality Spot Repair completed the spray patch program for this year. Funding from the MFT funds was not used this year since the village took a year off from the MFT program.

Becker Tree Service completed the brush pickup and tree trimming for this season. No additional work is planned for this year.

Chad is going to touch base with the township to ensure that everything is in place for the intergovernmental agreement for snow plowing/removal this winter.

### **Community Relations**

Website update: The arrowsmithil.gov domain was obtained and will be the domain name for our village website address. Taryn Lopshire will present the new website to the board at the December meeting and once the board approves it, the website will be communicated to the public. Cheryl asked if Taryn has been paid for being the webmaster and at this time, she has been volunteering and not been paid. Chad said that she has done a fantastic job and that her being paid to be the webmaster is something the board may want to look at in the future.

Future community center rentals include: November 23<sup>rd</sup>, 26th and December 2023.

Cheryl West and Nancy Black have been lining the walkway to the trees at the community enter between the baseball diamonds with bricks and laying bricks in flower patterns. More mulch added in the garden area walkways.

Halloween activities at the community center: Halloween trick-or-treat event went well but the numbers were low due to weather.

The annual Veterans Breakfast will be held at the Community Center on November 11 beginning at 8:30 AM.

### **Board calendar Items**

The audit findings will be presented to the board at the December 2023 meeting by Feller and Kuester and Associates. This year's audit was completed by Matthew Morgan now that Stan Feller has retired. The tax levy will also be presented to the board at the December 2023 meeting by Megan and Chad.

Mediacom is waiting to hear back from the state about the internet grant. They are hoping to hear back from the state by the end of the year. Chad was contacted by another internet company about bringing a high-speed internet offering to the village that would consist of placing equipment on top of the water tower. They came out and completed a sight evaluation and will contact the village if they have further interest.

### **Adjournment**

The meeting was adjourned at 7:42 PM.