

**Village of Arrowsmith**

**Board Meeting Minutes**

**May 2, 2024**

Present: Chad Walden, Brent Beyer, Cheryl West, Taryn Cross, Megan Lopez

Absent: Ray Wilson

Guests: None

The meeting was called to order at 7:18 P.M.

The pledge of allegiance was said by all present.

All board members present reviewed the April 2024 meeting minutes and voted to approve the minutes with no changes.

Taryn Cross made a motion to approve the minutes, Cheryl West seconded the motion.

Ayes: Cheryl West, Brent Beyer, Taryn Cross

Nays: None

**Public Comment**

No public was present.

**SAFPD Representative District Report**

No monthly status report due to Ray Wilson's absence.

**Finance**

Brent Beyer provided the board with all account balances in the CIBM and Illinois Funds accounts for the month of April 2024. Chad has forwarded the April monthly treasurers report from Feller and Kuester to all board members. There were not any additional questions or comments on the financial reports.

Review and vote on 2024/2025 budget:

Megan went over the few changes that she and Chad have made to this year's budget. An increase for a total of \$32,000 was made to this year's budget from last year's budget. Those monies represent increases for the new VFD and well pump replacement for the water department, the audit fund, and the treasurer cost. Megan reminded all board members present that the treasurer cost could change next year since the village will be hiring a new company to perform the duties of the village treasurer. Feller and Kuester will continue to perform the yearly audit but they can NOT be both the village auditor and the village treasure.

Cheryl West made a motion to approve the 2024/2025 Village of Arrowsmith budget, Taryn Cross seconded.

Ayes: Taryn Cross, Cheryl West, Brent Beyer

Nays:

### **Property and Grounds**

Cheryl West provided an overview of the last beautification meeting. She stated that the committee discussed hosting a fundraiser on July 20<sup>th</sup>, 2024 from 10-2pm to raise funds to purchase new "Welcome to Arrowsmith" signs on each end of town. More details of the July 20<sup>th</sup> fundraiser were discussed. Events to raise funds include: a car show, an obstacle course, bake sale, lunch, bingo, and animal balloons. This event will also be posted on our website.

A new member (Barb Epting) has joined the beautification committee.

More landscaping has been completed in the park area being developed on the south side of the playground. The committee will be installing more brick and ongoing improvements this summer to this area.

Update on the LED light replacement project status: The board approved for Chad to proceed with the vendor who had the lowest quote of the two vendors due to the requirements to have the lighting in within a short time frame. RTJ out of Fairbury has come in at \$6735. RTJ did come in with the lowest bid so that company will be doing the work sometime in June.

### **Water/Garbage and Recycling**

Chad provided the monthly revenue report for April 2024 for water and garbage collections.

Chad stated that he was looking into what it would cost to obtain a check scanner and associated costs for depositing checks received by the water department. The village currently pays mileage to the water clerk each month to drive checks into the bank for deposit. It has been determined that purchasing a check scanner is not cost effective and will not save the village any money.

### **Ordinance processes and enforcement**

Ordinance updates and preparation for on-line posting status: Chad and Megan are continuing to gather any passed ordinances to then put them in the original ordinance document in the correct order and with the correct verbiage. Once all ordinances have been updated, then the ordinances will be posted online and available to download and read online. This is an ongoing project for Megan and Chad.

It has been determined that until the ordinances are able to be made available on the village's website, violation letters will be suspended. This is due to the amount of follow up and discussions that have stemmed from the first batch of letters sent out in the spring. Having the ordinances on the site will help mitigate some of this as individuals will have access to review the ordinances themselves.

## **Streets/Alleys and Drainage**

Becker Tree Service will perform the spring brush pick the week of May 12<sup>th</sup>.

2024/2025 MFT program and vote:

This year's MFT program budget will be for \$17,000. Most of the program funds this year will be used for the sealcoat program. Chad stated that the spray patch program will be covered by the general fund again this year to allow for more MFT funds to be used for the sealcoat. The village did not utilize the MFT funds last year to be able to have a larger program every other year. Chad showed all board members present a map of Arrowsmith and went over each location that will have work done to it. The board members had no follow up questions.

Taryn Cross made a motion to approve the 2024/25 MFT program. Brent Beyer seconded.

Ayes: Taryn Cross, Brent Beyer, Cheryl West

Nays:

Chad informed the board that IDOT says that their records show that the village has more MFT funding than the village records do. Chad is working with the village engineer to address this issue. IDOT shows we have almost \$20k more than we actually have in our accounts.

McLean County sent the village a check for the \$15,000 ARPA money to be utilized for the water departments well pump replacement.

## **Community Relations**

Community center rentals for 2024: May 11<sup>th</sup>, 12<sup>th</sup> and 18<sup>th</sup>, July 13<sup>th</sup>, 20<sup>th</sup> and July 24-26<sup>th</sup> (church youth retreat), August 10<sup>th</sup>, 24<sup>th</sup> and 31<sup>st</sup>, September 14<sup>th</sup> (Barn keepers), November 9<sup>th</sup>, 24<sup>th</sup>, 28<sup>th</sup> and December 8<sup>th</sup>. Chad also asked Cheryl to provide all the Community Center rental dates to Taryn Lopshire (VoA webmaster) so she can add those rental dates to the website calendar.

New toilets have been replaced in all the bathrooms and Chad said that the contractor will return to install the new outside spigot next week.

## **Board calendar Items**

The meeting was adjourned at 8:02 PM.