

Village of Arrowsmith

Board Meeting Minutes

July 16, 2024

Present: Chad Walden, Brent Beyer, Cheryl West, Taryn Cross, Ray Wilson

Absent: Megan Lopez

Guests: Noah Young

The meeting was called to order at 7:01 P.M.

The pledge of allegiance was said by all present.

All board members present reviewed the June 2024 meeting minutes and voted to approve the minutes with two changes.

Taryn Cross made a motion to approve the minutes, Ray Wilson seconded the motion.

Ayes: Cheryl West, Brent Beyer, Taryn Cross, Ray Wilson

Nays: None

Public Comment

Noah Young is a new resident of Arrowsmith as of October 2023. Noah introduced himself to board members present and said that he is an insurance agent with Compass Insurance. He wanted to reach out and see if anyone needs anything that he could help with. Noah provided an overview of the types of coverages that Compass could provide for the village. Chad was very interested in sitting down with Noah later this fall to discuss insurance coverage options and potential costs for the village. Chad let Noah know that we just renewed with IML for 2025. Noah was understanding of the town's position.

SAFPD Representative District Report

The SAFPD had a total of 17 calls for the month of June 2024. Saybrook had 3 fire and 13 EMS; Arrowsmith had 1 EMS call.

SCBA air packs have been ordered.

The old 170 engine will be going to auction now that the replacement engine is in service.

Finance

Brent Beyer provided the board with all account balances in the CIBM and Illinois Funds accounts for the month of June 2024. Chad forwarded the June monthly treasurers report from Feller and Kuester to all board members. There were not any additional questions or comments on the financial reports.

Property and Grounds

Update on the LED light replacement project status: RTJ Electric completed the replacement of old lighting fixtures and bulbs in the community center and water department office. The work also included additional LED light packs being added to the community center, pump house and water office building exteriors.

Water/Garbage and Recycling

Chad provided the monthly revenue report for June 2024 for water and garbage collections.

Ray inquired to the status of the need to replace the FS bulk meter housing. Chad said that they are still discussing options but at this point temporary repairs have been made to the box and its foundation.

Chad obtained 3 quotes for the pump replacement on well #2. The quotes were received as follows:

DNA Well and Pump Company- \$31,054.14 (pipe replacement included)

Chris Ebert Company- \$23,597.97 (pipe replacement included)

Cahoy Pump Service- \$19,681.00 (replacement pipe was not included in this amount but was priced separately at \$3564.00). This was to allow for if new pipe was not needed should the existing pipe be in good condition and reusable. With pipe included this estimate would be \$23,245.00

Taryn Cross made a motion to approve the quote from Chris Ebert Company, Cheryl West seconded.

Ayes: Taryn Cross, Ray Wilson, Brent Beyer, Cheryl West

Nays:

Fire hydrant/ water system access and use: Chad was made aware of a situation that a homeowner attached to a fire hydrant to water their garden and that swimming pools were being filled from village hydrants. This is a violation of village ordinances and can damage the hydrant. Chad explained that fire hydrants are not designed for this type of use and this type of use could cause leaks in the lower part of the hydrant. The cost to rebuild a hydrant is approximately \$1,500.00 if it were damaged. The water department has purchased signs that will go on all hydrants in the village notifying individuals that hydrants are to only be used by fire and village personnel. Downs PD has been notified of this issue and will monitor this while they are patrolling the village.

Chad notified the board that Corey Edgington had completed the water departments Source Water Protection Plan and filed it with the IEPA. This can be found on the village's website along with other water department reports.

Zoning and Permit Reviews

107 East Crosson garage build: Chad made the board aware of this permit request. He and the homeowner have been in communication but he has not received the completed permit request documents back yet. Taryn Cross and Chad will review the request once it has been received.

Ordinance Processes and Enforcement

There is a homeless individual living in a tent on a North Oak property. We do not have an ordinance on the books that can prevent this so Chad and Kate (our attorney) are in communication to determine what changes need to be made to village ordinance to address this situation.

Ordinance updates and preparation for on-line posting status: Chad and Megan have not been able to make any progress on this project this past month since Megan has been out of town dealing with a personal matter. More to come on this.

Amend ordinance 08.15 to increase from \$25.00 to \$250.00 for a kennel permit:

8.15 KENNELS. No person shall keep more than four dogs older than four (4) months of age at any residence within the town without a kennel permit from the Village Board. The cost of the permit is \$25.00 and shall be renewed annually. The permit may be granted or denied at the discretion of the Village Board.

Amend to increase amount to \$ 250.00

Taryn Cross made a motion to approve the increase to \$250, Brent Beyer seconded.

Ayes: Cheryl West, Brent Beyer, Ray Wilson, Taryn Cross

Nays:

Amend ordinance 6.9.8 to include a rate for buildings under construction (no one is living in the home):

Buildings or residences that are in a state of repair or remodel where the home is uninhabited or the building is not in normal/regular use due to construction or improvements will be charged a temporary water rate of \$25 per month. This will be for a period of no more than one year (12 months) from the time the improvements or repairs begin. This can be revoked and returned to the normal billed rate at any time that the water department deems that the property has returned to its intended use and water usage has resumed to a normal state for that building or residence.

Cheryl West made a motion to approve language addition and rate inclusion, Ray Wilson seconded.

Ayes: Cheryl West, Ray Wilson, Brent Beyer, Taryn Cross

Nays:

Streets/Alleys and Drainage

Northeast side drainage work update: Ray Wilson provided the board with an update on the work that was done on the northeast side of town to repair a storm drainage tile that is running east out of town. The tile had multiple sections that needed to be replaced from the inlet on North Walnut to the edge of town. The tile is now carrying water but may need an additional section replaced that runs across property owned by Roger and Jane Waller. This work may be done this fall with the permission of the property owners still needed and at the end of the growing season of the garden on the property.

Community Relations/Website Information

Community center rentals for 2024: July 13th, 20th, and July 24-26th (church youth retreat), August 10th, 24th and 31st, September 14th (Barn keepers), November 9th, 24th, 28th and December 8th.

Cheryl West reminded all present of the town wide event for this coming Saturday, July 20th, 2024 from 10-2pm to raise funds to purchase new "Welcome to Arrowsmith" signs on each end of town. Events to raise funds include: a car show, an obstacle course, bake sale, lunch, bingo, and animal balloons. Please tell everyone you know and come.

Cheryl West asked that Republic Services trash collections be scheduled for the following two weekends since there would be two large events over the next few weeks.

Chad discussed with the board the donation of an oak log with the word ARROWSMITH carved into it (Chad had sent a picture to all board members before the meeting). The log is currently outside of LeRoy at a residence. It must be moved from the homeowner's property by October 2024. Chad stated that he had talked with Benjamin Excavating about moving it and they stated they would be able to safely move it. Chad asked Cheryl West to ask the beautification committee members for ideas as to what would be a nice way to display it. More to come on this.

Chad let the board know that Megan and Chad went to the small-town leaders' conference in Lexington on June 22nd. Megan will provide an overview of the conference at next month's meeting.

Board Calendar Items

2023/2024 Audit preparations will begin soon for Chad, Megan, and Andrea.

The meeting was adjourned at 8:20 PM.